


REPUBLIKA E SHQIPËRISË
BASHKIA FIER

No. 6079/4/prot.

Fier, on 22 .05.2026

To whom it may concern:

Subject: Call for Interest for External Expertise within the project: "CIRCLE – Circular Economy Park", funded by Interreg VI-A IPA Greece–Albania 2021–2027

Ref: : INTERREG VI-A IPA Greece–Albania 2021–2027, Strategic Project "Circular Economy Park" CIRCLE, 2nd GR-AL 2.6.2 (MIS Code : 6018805)./ Prot. No. 6079, Date 13.05.2026

In the context of the partnership in the Project " CIRCLE ", Interreg VI-A IPA Greece–Albania 2021–2027, the **Fier Municipality**, acting as Project Partner 3 (PP3), has launched the call upon their need for external expertise in:

" External Expert for Project Management and Coordination " – in the frame of the project "Circular Economy Park" CIRCLE, 2nd GR-AL 2.6.2

The complete tender dossier is attached to this call for proposal. It includes:

1. Instructions to tenderers and contract notice
2. Draft Contract Agreement and Special Conditions with annexes
3. General Conditions for service contracts
4. Terms of Reference
5. Key experts (including templates for the summary list of key experts and their CVs)
6. Budget (to be submitted by the tenderer as the Financial offer using the template provided)

Other information:

- Administrative compliance grid
- Evaluation grid
- Tender submission form

For full details of the tendering procedures, please see the Practical Guide (ePRAG) and its annexes, which may be downloaded from the following website:

<https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>

We look forward to receiving your tender before the deadline set in point 8 of the Instructions. Please send it to the address given in point 8.

The tender must comprise of a Technical offer and a Financial offer, which must be submitted in separate envelopes (see clause 8). Each Technical offer and Financial offer must contain one original, clearly marked '**Original**', and 3 copies, each marked '**Copy**'.

Interested candidates are invited to submit their application in a sealed envelope indicating:

a) the address for submitting tenders indicated below; b) the reference code of the tender procedure; c) the words '**Not to be opened before the tender-opening session**' and the equivalent phrase in Albanian: "**Mos e hapni para fazës së hapjes së ofertave të tenderit**"; d) the name of the tenderer.

at the following address:

Fier Municipality Lagja Kastriot, Rruga Ramiz Aranitasi 15, Fier, Albania. E-mail: info@bashkiafier.gov.al

The deadline for the submission of applications is **22 June 2026, 16:00 hrs.** Only applications received prior to this deadline will be considered.

For more information and duration of the assignment please refer to the TORs (Terms of Reference) or request the full tender dossier at the email address given above.

Yours sincerely,

Mayor of Fier

Armando Subashi

